



Effective July 22, 2009

## On-Site Court Records Searches

County Criminal Records Searches	*12.95
County Civil Records Searches	**15.95
<p>* Per County Searched, plus court fees where applicable – Turn-Around varies.  ** Per County and Court Type Searched. Civil Records are held by both upper &amp; lower Courts in many jurisdictions.  <b>Full Name, Social Security Number and Date of Birth are required information for these searches.</b></p>	

### Understanding the On-Site Court Records Retrieval Process

Our On-Site Court Records searches are performed by people who travel to county and municipal courthouses to search for records that match the name and (usually) the SSN and/or DOB that have been supplied to them. As a general rule, within two to four business days, the researcher is able to return records to us or notify us that no records were found. However, in an increasing number of counties across the country, researchers are being required to submit a written request for records to court clerks, who then pull the files for the researcher and present them with the information. If the search subject has an uncommon name, or if no records are found matching the subject's name, the turn-around is still fairly rapid. But it is important to remember that:

**Turn-around times can be dramatically increased when a number of records match a subject name.**

In many counties, some identifying information is contained in the county's criminal record index. This allows the researcher to limit their request to records that belong to the subject, which speeds up the process. In others, however, like **California counties such as Sacramento**, there is no identifying information contained in indices, and the clerks must manually pull the records of every person whose name is the same as your search subject. For very common names like Jose Garcia and John Smith, this is an extremely time consuming process. It has been known to take as long as three weeks. Quoting turn-around times is complicated by a number of other factors, as well, including courts changing policies or procedures without notice and errors in the submitted information, or in a record itself, which result in the necessity of rechecking the files.

**For these reasons, we cannot guarantee specific turn-around times and cannot cancel searches or refund costs once a search request has been submitted to a court.**

**Please Note:** Fees charged by individual courts for record retrieval vary and are subject to change without notice at the discretion of those courts. All court fees incurred by us will be charged in addition to the research fee quoted above

## Statewide Criminal Records Searches

Please see "Search Descriptions" for a detailed explanation of the information returned by each state.					
State	Price	Turn Around	State	Price	Turn Around
Alabama	10.00	2 – 3 Days	Montana	22.50	2 – 3 Days
Colorado	11.75	2 – 3 Days	Minnesota	15.00	2 – 3 Days
District of Columbia	20.00	2 – 3 Days	Nebraska	25.00	2 – 3 Days
Florida	28.00	1 – 2 Days	New Jersey	22.50	2 – 3 Days
Georgia	12.95	1 – 2 Days	New York	65.00	2 – 3 Days
Hawaii	20.00	2 – 3 Days	North Carolina	16.00	2 – 3 Days
Idaho	25.00	2 – 3 Days	North Dakota	37.50	1 – 2 Days
Indiana	22.50	2 – 3 Days	(Signed State Release Form Required).		
Iowa	22.00	2 – 3 Days	Ohio	19.00	2 – 3 Days
Kansas	27.50	2 – 3 Days	Oklahoma	32.50	1 – 2 Days
Kentucky	25.00	2 – 3 Days	Pennsylvania	20.00	2 – 4 Weeks
Maine	30.00	2 – 3 Days	South Carolina	30.00	1 – 2 Days
Maryland	20.00	2 – 3 Days	Texas	10.00	1 – 2 Days
Massachusetts	35.00	2 – 3 Days	Virginia	10.95	2 – 3 Days
Michigan	22.00	2 – 3 Days	Washington	15.00	2 – 3 Days
Missouri	17.00	2 – 3 Days	Wisconsin	18.00	2 – 3 Days

## Federal Court Records

\* Per State Searched. Turn-Around time Varies

Federal Criminal Records Search	*10.00
Federal Civil Records Search	*10.00